**ATTACHMENT H-3: APPROVAL NOTICE**

[COMPANY LETTERHEAD]

[PHONE NUMBER]

[EMAIL ADDRESS]

[FAX NUMBER]

Date:\_\_\_\_\_\_\_\_\_\_

[APPLICANT'S NAME AND ADDRESS]

Re: [PROJECT NAME]

Log #:\_\_\_\_\_\_\_\_

Dear Applicant:

We are pleased to inform you that you have been approved for an apartment at:

[PROJECT ADDRESS]

You will be occupying apartment number: [APT #]

Please contact us upon receipt of this letter in order to arrange for an inspection of the unit and the signing of the lease.

**Phone:** [DEVELOPER/AGENT PHONE] **\***

*\*If you would like an interpreter for your phone call, please say the name of your language when a representative answers the phone.*

**Email:** [DEVELOPER/AGENT EMAIL ADDRESS]

Sincerely,

[NAME]

Owner/Manager