

**NYC Housing Development Corporation  
Office Supplies Usage Report  
March 1, 2021 - December 15, 2022**

Product Code	Description	UM	Times	Qty
ANS69318M	GLOVES,LATEX,5MIL,MED,WE	BX	1	5
AVE5141	BADGE,NAME,HELLO,BE BRDR	PK	1	2
AVE5160	LABEL,ADDRS,2-5/8X1,3M	BX	1	3
BAU66010	TAPE,MAGNA,1/2X10'	RL	1	1
BICGSFG11BE	PEN,BPT,RNDSTC,GRP,FN,BE	DZ	2	8
BICGSFG11BK	PEN,BPT,RNDSTC,GRP,FN,BK	DZ	1	3
BICGSFG11RD	PEN,BPT,RNDSTC,GRP,FN,RD	DZ	2	6
BICGSMG11BE	PEN,BLPT,ROUNDSTCK,MED,BE	DZ	2	8
BICGSMG11BK	PEN,BLPT,ROUNDSTCK,MED,BK	DZ	1	2
BICGSMG11RD	PEN,BPT,RNDSTC,GRP,MED,RD	DZ	1	3
BLKF9P60903	POWER STRIP,6OUT,3FT CORD	EA	4	0
BOSB210BLK	STAPLER,DESK,ANTIMCRO,BK	EA	3	3
BSN15743	RUBBERBANDS;SIZE #33;1LB	PK	1	6
BTC00388	BIGELOW, TEA, GREEN, BAG, 28/BX, 6 BX/CS	CS	1	6
BTC00388	BIGELOW, TEA, GREEN, BAG, 28/BX, 6 BX/CS	CT	5	0
BTC10347BX	BIGELOW, TEA, DECAF GREEN, BAG, 28/BX, 6BX/CT	CS	4	3
BTC10395	BIGELOW, TEA, LEMON GINGER, BAG, 28/BX, 6 BX/CT	CS	4	6
BWK37112	CLEANER,ALL,PURPOSE,CLEAN	CT	1	1
BWK6220	TOWEL,CFOLD,12/200,WE,HVN 63231	CT	2	0
BWKKNIFEIW	KNIFE,WRPD,PP,MW,WH	CT	1	5
CDC3320084011	CLEANER,FRDG BKING SDA,WE	EA	2	15
CDC3320094170	FRESHENER,AIR,DEDZR,7OZ	EA	2	12
CGF07285	HOT CHOC. W/MARSH,SWISS MISS,50/BX(47492)	CT	1	1
CGF55280	COCOA,REGULAR,50/BX (47491)	CT	1	1
CGF55584	COCOA,NO SUGAR,24/BX	CT	1	1
CLO01656	DISINFECTANT CLOROX WIPES	CT	1	5
CLO15949	DISINFECTING WIPES, 7 X 8, FRESH SCENT, 75/CANISTER, 6/CT	CT	1	5
CLO31547	WIPES,DSNFCTNG,700CT	CT	8	24
COCP2818BK	WASTEBASKET,28QT,BK, 12/CT	EA	1	10
CPC44678	DISH DETERGENT, LIQUID, ORANGE SCENT, 28 OZ BOTTLE, 9/CT	CT	3	4
CPC45038	DISH SOAP,PALMOLIVE,ULT,AB 20	CT	2	4
CSIHCLID1024WH	LID,HOT,10-24,WHITE,1000/CT	CS	1	4
CST3303	TEABAG,CEL SEAS,PEPRMNT 25/BX	CS	1	4
CST3303	TEABAG,CEL SEAS,PEPRMNT 25/BX	CT	1	3
CST3303	TEABAG,CEL SEAS,PEPRMNT 25/BX	BX	1	12
CST3305	TEABAG,CEL SEAS ENG BKFST 25/BX	CS	1	6
CST3311	TEABAG,CEL SEAS,CHAMOMIL 25/BX	CS	1	6
CST3311	TEABAG,CEL SEAS,CHAMOMIL 25/BX	BX	1	12
CST3332	TEABAG,CEL SEAS,GRN 25/BX	CT	1	5
CST3332	TEABAG,CEL SEAS,GRN 25/BX	CS	1	3

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CST3332	TEABAG,CEL SEAS,GRN 25/BX	BX	1	12
DMN401759	SUGAR, DOMINO, 2000/CS(00505)	CS	1	3
DURMX2500B2PK	BATTERY,ULTRA,AAAA,2PK	PK	1	1
DUROPT1500B8PRT	BATTERY,OPTIMUM,AA,8/PK	PK	3	8
DUROPT2400B8PRT	BATTERY,OPTIMUM,AAA,8/PK	PK	2	4
DXEKM217	KNIFE,HVY MED WGT,WHT	CT	1	5
DXESXB12WSPK	BOWL,PAPER,HW,PATHWAYS,12OZ,125/PK	PK	2	50
DXEUX7WSPK	PLATE,7"PAPR,COATD,125/PK	PK	1	80
DXEUX9PATH	PLATE,PAPER,ULTRALUX,PATHWAYS,8.5",1000/CT	CT	4	18
ECONTSTC10C	STICK,STIR,WOODEN,WDG,7",1000/PK	PK	1	3
FALDSXLPW	CLEANER,DUST-OFF,10OZ,2PK(1060325)	PK	1	6
FOL01014	COFFEE,ESPRESSO,YL	CT	2	2
FSK01004249J	SCISSORS,8IN STRAIGHT,GY	EA	1	10
GMT1267	KCUP, DUNKIN, ORIGINAL BLEND, 22/BX	BX	1	1
GMT9194	KCUP, COFFEE LOVERS VARIETY PACK, 42/BX	BX	1	1
GMT9572	KCUP, STARBUCKS, PIKE PLACE, 24/BX	BX	1	1
GMT9577	KCUP, STARBUCKS, VERANDA, 24/BX	BX	1	1
GNWFORKWHTM	FORK-MID SIZE COMPOSTABLE BULK - CPLA WHITE	CT	1	10
GNWSPOONWHTM	SPOON-MID-SIZE COMPOSTABLE BULK CPLA WHITE 6" 1M/CS	CT	2	12
HLSHAP706NU	PURIFIER,AIR,MINI TWR,WH	EA	1	1
HOD12502	CALENDAR,DESK PAD,MO,AY,JUL-AUG,22X17,B&W	EA	1	1
IVR10010	COMPRESSED AIR DUSTER CLEANER, 10 OZ CAN	EA	3	24
IVR46404	FILTER,LCD19-20IN,ANTIGLR	EA	1	2
IVR50448	PAD, MOUSE, GEL WCLOTH,BK	EA	8	15
IVR50458	REST,WRIST,GEL W/CLOTH,BK	EA	4	13
IVR73304	STRIP,POWER,4FT,6OUTL,IVY	EA	3	6
IVRBLF22W	FILTER,LCD,PCY,22,WIDE,BK	EA	2	0
IVRBLF24W9	FILTER,LCD,PCY,24,16-9,BK	EA	1	2
KCC01510	TOWEL,SURPSS C-FLD PPR,WE	CT	6	60
KCC34790BX	WIPE,K-C,125/BX	BX	10	88
KCC75260	WIPES,SCOTT,RAGS,WE	BX	1	-5
KEUK1500S	BREWER, KEURIG, COFFEE, KCUP, POUR OVER	EA	1	1
LIP291	TEA,LIPTON,REGULAR,100/BX	CS	1	1
MMM37506	TAPE,SHIPPING,6/PK,CLR	PK	1	4
MMM426	SPONGE,HV DUTY,6/PK,YEL	PK	1	4
MMM653RPYW	NOTE,POST-IT,1.5X2,YW,RCY	PK	1	12
MMM653YW	NOTE,POST-IT,1.5X2,100/PD,23152	PK	1	12
MMM654YW	NOTE,POST-IT,3X3,12/PK	PK	1	12
MMM810341296	TAPE,MAGIC 3/4X1296,MATTE	RL	4	144
MMMAG240W9B	FILTER,ANTIGLARE,24",16:9	EA	1	1

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MMMC38BK	DISPENSER,TAPE,DESK,BKDISPENSER,TAPE,DESK,BK	EA	1	5
MMMPF200W9	FILTER,PRIVACY,20",LCD	EA	1	2
MRC6506	NAPKINS,LUNCH,2400/CT,WE	PK	4	144
MRI827553	EQUAL PACKETS,2000/CS,(20008705)	CS	2	5
NES35110BX	FOOD SRV,CREMR,LIQUID,REG,.R38 OZ,50/BX	BX	2	0
NES61411	COCOA, NESTLE, RICH CHOC NO SUGAR ADDED	BX	1	6
NWLVECPFGL	VINYL EXAM POWDER FREE GLOVES -LARGE	BX	4	12
NWLVECPFGM	VINYL EXAM POWDER FREE GLOVES -MEDIUM	BX	3	14
NWLVGPCPFGL	VINYL GP POWDER FREE GLOVES - LARGE	BX	3	20
NWLVGPCPFGM	VINYL GP POWDER FREE GLOVES - MEDIUM	BX	2	15
PAP660415	DISPENSER,DRYLINE,CORR,WE	EA	2	48
PAP8410152	MARKER,FLAIR,PT GRD,BE	DZ	1	6
PAP8420152	MARKER,FLAIR,PT GRD,RD	DZ	1	5
PEN50HB	LEAD,PENCIL,.7MM,HB,12/TU	PK	3	4
PGC95531	WIPES,CLOTH,WET,SWIFFR,12(80301216)	PK	1	24
PGC95531	WIPES,CLOTH,WET,SWIFFR,12(80301216)	CT	1	1
PIL11003	MARKER,RAZOR POINT II,BE	DZ	1	6
PIL11011	MARKER,RAZOR POINT II,RD	DZ	1	3
PME75000239	LID,HOT,10-24,WHT,1000/CT (HCDL-W)	CT	1	8
PME75000243	CUP,HOT,10OZ SQ,COFFEEBEAN,1000/CT	CT	4	25
RAC77002	FRESHNER AIRWICK FRSH WTR	CT	2	0
RAC99716	WIPES,LEMONLIME,FLATPACK,80WIPES,6EA/CT	PK	1	-1
RACT74828	SPRAY,DSNFCT,CRISPLINEN 19OZ	CT	1	1
RED33002	NOTEBOOK,WRBND,7.75X5	EA	3	50
RED33008	NOTEBOOK,WRBND,10X8,N/RL	EA	4	49
RPPR810BX	STICK,WDCOFFEE,5.5",WDG	BX	2	8
RTG81014	TAG,SIGNHERE,YW,120/PK	PK	1	8
SAN25005	HILIGHTER,MJR ACCENT, YW	DZ	1	3
SAN25026	HILIGHTER,MJR ACCENT,FLG	DZ	1	4
SAN30001	MARKER,SHARPIE,FINE PT,BK (EA=1 MARKER)	DZ	1	3
SAN37001	MARKER,SHARPIE,ULTRAFINE PT,BK	DZ	1	5
SBK11018192	COFFEE,STARBUCKS,VERONA,2.5 OZ	BX	11	45
SBK11018197	COFFEE,STRBUCK PIKE PLACE,2.5 OZ	BX	5	29
SBK11020676	COFFEE,STRBCK,VERNDA,2.5OZ	BX	1	1
SCC510SI	CUP,PPR,BISTRO,HOT,10OZ.	CT	4	10
SCCTL31R2	LID,PS,TRAVELER,DOME,WH	CT	2	0
SCJ30202	SPLENDA SWEETNER,2000PK/CT -1GM	CS	2	6
SEL91145	CUSHIONING,BUBBLE,12X100,5/16"	CT	3	12
SJN679596	MULTI-SURFACE VINEGAR CLEANER, FRESH CLEAN SCENT, 23 OZ	EA	2	36
SWI44401S	STAPLER,DSK,FL STP,BK	EA	1	3

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Product Code	Description	UM	Times	Qty
TOP8011	PAD,STENO,6X9,NR,GRN	EA	1	12
TPLBPO1SHS	ATLANTIS COOLER,HOT/COLD,WHITE 1-PC TANK	EA	1	1
TRKCB530	TOWEL,(MRC272516)C-FOLD,WE(34690) (WIN101)	CT	2	30
TRKMB540	MULTIFOLD HAND TOWEL WHITE 250/PK 16PK/CT	CT	2	0
TWG09181	TWININGS, TEA BAGS, ENGLISH BREAKFAST, 25/BX	CT	3	0
TWG09185	TWININGS, TEA BAGS, CHAI, 25/BX	CT	1	6
TWG14297	TWININGS, TEA BAGS, ENGLISH BREAKFAST, 100/BX	CS	6	0
UBC60704	PEN,UNI-BALLGRIP,MCRO,BK	DZ	4	12
UBC60705	PEN,UNI-BALLGRIP,MCRO,BE	DZ	1	6
UBC60708	PEN,UNI-BALLGRIP,FINE,BK	DZ	3	16
UBC60709	PEN,UNI-BALLGRIP,FINE,BE	DZ	2	11
UNV10281	FOLDER,PSBD,6 SEC,LGL,GN	BX	3	13
UNV11202	PAPER,XERO/DUP,20#,LTR,BE(MP2201BE)	RM	1	1
UNV75610	TAPE,CORRCTN,SIDEWIND-6PK	PK	1	12
XER3R03761	PAPER,11X17,20#,WHITE,92B	RM	1	4
XST1XPN42	STAMP,N42,CUSTOM	EA	2	0
	FOLDER,MLA,1/3 CT,LTR,100EA/BX [370-1/3]	BX	1	1
NEWCACED	BREWER,THERMAL TALL A/F	EA	2	2
NEWCACELD	BREWER,THERMAL,AUTO,LOPROFILE, A/F	EA	3	3
TPLBPO1SHS	HOT & COLD WATER COOLER	EA	1	1

Quantities are lower than usual due to office closure during the pandemic.