

Question: Can you please provide the duration of the contract?

Response: We anticipate the duration being 1 year.

Question: I understand that you would like us to submit the candidate's rates and fees along with our proposal. Is there an appropriate range these rates should fall into?

Question: Is there a Budget allotted for this role? Is there a Maximum Hourly Rate?

Response: In the position requirements we are asking candidates to have a minimum of 3 years of relevant experience. The exact rate will depend on the experience of the candidate, and we will be looking to the consulting agency to confirm current market rates. Our budget is based on an hourly rate between \$100-\$150. We do not have a maximum hourly rate.

Question: We understand that this is a Corp-to-Corp consulting opportunity and that hourly rates are to be submitted, however what is the agency seeking in terms of sample contract, fees and commissions?

Response: We are looking for an hourly rate that is inclusive of all fees. We asked for hourly rates, fees and commissions to make sure there are no hidden costs. We asked for a sample contract with the intention of being able to have our legal department review in advance any standard consulting agreements or related paperwork that the agency will ask us to sign if their candidate is selected.

Question: Is there a potential start date for the position?

Response: As soon as possible once a candidate is selected and the paperwork has been completed. Allowing several weeks for candidate interviews, and several weeks to complete the paperwork gives a tentative start date of early January.

Question: This position mentions local resource or remote resource will be accepted. Will remote be a hybrid position? If so, how often will employees be required on site?

Response: We prefer a hybrid position over fully remote. For example, if the consultant is local to NYC then we encourage the candidate to come in person frequently for collaboration with full-time staff. We will consider a well-qualified consultant working remotely due to the specialized nature of the requested skillset.

Question: What are the Covid Policies that must be followed? Will these policies be applicable for a remote resource?

Response: In order for the consultant to work onsite, they must comply with Covid-19 policies which includes proof of vaccination, wearing a face mask while in the office, and completing a daily health screening form before entering the office.